

## Clerks Report – July 2019

### Financial

#### Cheques

Ady Podbery - £237 – Cromwell and Bramley – inv 3392 – cheque number 102375  
Parkwood leisure - £270 – 10% Stratfield Brake costs of hall cellar cooling system repair (LRR&I reserve fund – Stratfield Brake sinking fund we are contracted to have to pay 10% of repairs at SB). Invoice HOM011389  
Cherwell District Council – Apr, May, June 10% Stratfield Brake management fee - £2128.56 – invoice 7010671  
RFO salary July 2019 - £125  
Clerk expenses £ 34.20 – cheque number 102378  
HMRC PAYE – June 2019 tbc (awaiting figures from RFO)  
Clerk salary – June tbc (awaiting figures from RFO)

There may be further cheques to add at the meeting.

The grant from Cllr Billington OCC fund has £ 5,635.00 has now been received and remittance received.

New signatories are now confirmed by Barclays and the mandate change confirmed with the exception of Cllr Prestidge.

Councillors need to consider for approval payment of 10% of the following costs at Stratfield Brake – funds from the LRR&I (sinking fund) reserves:

Fire compartation works £1,930  
Legionella Risk assessment works £676 + £900 for water tanks  
Descale of hot water storage tanks £750  
Artificial cricket wicket £3,460  
Remedials from car park sewage pump £3693 for new pump and £1348 for refurbished pump  
Cyclone ducting £3500

10% share of the above equates to: £1,490.90 (Kidlington Parish Council have approved to pay the remaining 90% of these costs).

There are ongoing quotes waiting for external lights and extract units. We will hopefully have these for the next meeting.

Councillors need to approve the cost of the new noticeboard for Cromwell Way – costs exceed what was anticipated:

This is the link to our noticeboard supplier <https://www.greenbarnes.co.uk/product-category/external-noticeboards/aluminium-noticeboards/a-multi-aluminium-noticeboards/>

AF30 / 8A4N for Cromwell Way park £225.30 plus VAT – this does not include installation. A local maintenance person should be able to do this easily.

If Councillors would like to approve further noticeboards (free standing) to replace existing we are looking at £1,000-£1,700 **per board, plus installation.**

### Recreation Areas

Playground supplies have been instructed to carry out the Cromwell Way recreational area work, it has been pushed in to August now and we are waiting a new date for works.

### Planning

Partial review Oxford City Plan – Councillors to confirm additional submission before the inspectorate decision. Councillors have been emailed. Approve draft letter (Cllr Matheson) in this meeting if possible.

No further planning applications.

### Correspondence

The clerk has sent Kidlington News information from the June minutes to publish in the Kidlington news including website information. The clerk will continue to do this monthly to encourage people to visit the website and keep up with the GWEPC news and what's happening in the parish.

#### Website

Minutes have been added to the website from last month. (Copies have also been placed in Kidlington library). The clerk has arranged a bound copy of the minutes to be printed, we should have this first week July (invoice in August).

#### OALC COURSES COMING UP

Roles and responsibilities for new parish councillors and clerks

[Date](#)

Saturday 6th of July 2019

[Location](#)

Didcot Civic Hall, Britwell Road, Didcot, OX11 7JN

[Price per Delegate](#)

Member Council: £100.00 + VAT

Non-Member Council: £200.00 + VAT

#### CHAIRMANSHIP SKILLS

[Date](#)

Wednesday 17th of July 2019

[Location](#)

Civic Hall, Britwell Road, Didcot OX11 7JN

[Price per Delegate](#)

Member Council: £85.00 + VAT

Non-Member Council: £170.00 + VAT

Roles and responsibilities for new councillors and clerks

[Date](#)

Wednesday 18th of September 2019

[Location](#)

Civic Hall, Britwell Road, Didcot OX11 7JN

[Price per Delegate](#)

Member Council: £85.00 + VAT

Non-Member Council: £170.00 + VAT

Budgeting and financial management for councillors

[Date](#)

Wednesday 2nd of October 2019

[Location](#)

Cherwell Room, Begbroke Science Park, Oxford OX5 1PF

[Price per Delegate](#)

Member Council: £45.00 + VAT

Non-Member Council: £90.00 + VAT

VAT for clerks (and councillors)

[Date](#)

Wednesday 2nd of October 2019

[Location](#)

Cherwell Room, Begbroke Science Park, Oxford OX5 1PF

[Price per Delegate](#)

Member Council: £45.00 + VAT

Non-Member Council: £90.00 + VAT