



Gosford and Water Eaton Parish Council

Meeting held at Exeter Hall, Kidlington
on Tuesday 7th May 2019 at 7.00pm

MINUTES OF THE MEETING

Meeting commenced 19.00

Councillors Present – Cllr C Stayt (Newly elected Chairman), Cllr M Smith, Cllr E Walton,

Also in Attendance – Clerk to the Council (K East), Suzanne Wilson-Higgins, Carole Matheson, Leon Shepherd, Nigel Simpson

To receive apologies for absence – Cllr N Prestidge

19/418 Declarations of interest: - Cllr M Smith declared that his land and neighbours land may be subject to declaration of interest which we may discuss within planning.

19/419 Election of Chairman – Cllr C Stayt is elected as Chairman. The Vice Chairman will be elected at the next meeting.

19/420 Co-option of Councillors – Suzanne Wilson-Higgins (previous Councillor), Carole Matheson (previous Councillor), Nigel Simpson and Leon Shepherd were co-opted on to the GWEPC. Proposed Cllr M Smith and Seconded Cllr E Walton. The council is now at full capacity for Councillors –no further vacancies at the moment.

19/421 To confirm the minutes of the Gosford and Water Eaton Parish Council (GWEPC) meeting held on 2nd April 2019: - It was **RESOLVED** that the minutes were signed as a true record.

19/422 Matters Arising from the minutes of 2nd April 2019: -

None

19/423 To consider the Clerk's Report and agree actions: - The report was received and discussed by Councillors.

No additional comments

19/424 Roles and Responsibilities update: -

(19/424.01) Cllr C Stayt recommended that we have three core responsibility areas. Cllr E Walton countered this and suggested that we should keep all of the current sub committees so that representatives are in place and so that we are more pro-active. **Action. The clerk will update on the website.**

Sub-committees:

Finance: Cllr M Smith, Cllr C Stayt, Cllr N Prestidge, Cllr E Walton

Planning: Cllr N Simpson, Cllr C Matheson, Cllr M Smith, C E Walton, Cllr C Matheson, Cllr C Stayt

Recreational Areas: Cllr L Shepherd, Cllr N Prestidge, Cllr C Stayt, Cllr E Walton

Community Safety & Policing: Cllr N Simpson, Cllr L Shepherd

Education: Cllr N Simpson, Cllr L Shepherd



Environment: Cllr S Wilson-Higgins, Cllr C Stayt, Cllr L Shepherd, Cllr N Prestidge
Highways: Cllr M Smith, Cllr C Stayt, Cllr C Matheson, Cllr S Wilson-Higgins
Public Transport: Cllr M Smith, Cllr S Wilson-Higgins,
Airport Liaison: Cllr C Stayt, Cllr N Simpson

19/425 Finance: -

(19/425/01) To approve payment of cheques – It was **RESOLVED** to pay the accounts as presented below:

(19/425/02) The clerk has completed a grant form requesting funds towards the Cromwell Way recreational development refurbishment. This has been signed off and we are waiting payment of the grant, expected in May 2019.

(19/425/03) Councillors **RESOLVED** to proceed with the Playground Supplies Ltd quotation for the Cromwell Way park refurbishment resurface and one new piece of equipment at £16,995 Plus VAT (Total £20,394.00)

(19/425/04) The mandate paperwork is still not processed. Cllr Prestidge must do his paperwork this week. If he doesn't produce them this week paperwork will have to start again. **Action. Cllr N Prestidge**

19/426 Recreational Committee -

(19/426/01) Councillors **RESOLVED** to proceed with the Playground Supplies Ltd quotation for the Cromwell Way park refurbishment at £16,995 Plus VAT (Total £20,394.00). (Also noted under finance).

19/427 To receive reports from Councillors, County and Other contributors representing the Council on outside bodies and meetings: -

(19/427/01) Cllr C Stayt attended the Weston Parishes Alliance meeting; he will continue to attend those meetings.

19/428 Annual Parish Meeting 15th May 2019 – 7pm (Edward Feild School)

(19/428/01) The agenda is set and the date and agenda has been published. Report to be distributed. Councillors to attend from 6.30pm.

19/429 Any other business: -

(19/429.01) Cllr E Walton – Flowerbeds do not look great now at the Sainsbury's roundabout site. The clerk will speak to Cllr N Prestidge to ask him to arrange this to be rectified. **AP. Cllr N Prestidge**

(19/429.02) Cllr E Walton – Six new trees have been planted, one of which is behind the bus shelter by Sainsbury's. The clerk will contact OCC to see if this can be moved as there is planning permission to extend the access way there. **Action. The clerk.**

(19/429.03) Cllr E Walton asked the clerk to update the website with new councillors now they are elected today. **Action. The clerk.**

(19/429.04) Cllr M Smith asked for an update on the double yellow lines. The clerk will follow up.

(19.429.05) The clerk will invite the new district councillors to the next full council meeting and the APM. These are Cllrs Maurice Billington, Carmen Griffiths and Ian Middleton.

The meeting closed at 9pm



Action Points summary

<u>Action</u>	<u>Who</u>	<u>By When / Status</u>
The clerk will update sub committees and add Councillors information onto the website.	Clerk	ASAP
Flowerbeds do not look great now at the Sainsbury's roundabout site. The clerk will speak to Cllr N Prestidge to ask him to arrange this to be rectified. AP. Cllr N Prestidge	Cllr N Prestidge	ASAP
Six new trees have been planted, one of which is behind the bus shelter by Sainsbury's. The clerk will contact OCC to see if this can be moved as there is planning permission to extend the access way there. Action. The clerk.	Clerk	Next meeting
The clerk will obtain noticeboard costs	Clerk	ASAP - ongoing
Finalise bank mandate update	Cllr C Matheson, Cllr N Prestidge and Cllr E Walton	Ongoing