



# Gosford and Water Eaton Parish Council

Meeting held at Exeter Hall, Kidlington  
on Tuesday 5<sup>th</sup> March 2019 at 7.00pm

## **MINUTES OF THE MEETING**

*Meeting commenced 19.00*

**Councillors Present** – Cllr C Stayt (Vice Chairman – Acting Chair for this meeting), Cllr C Matheson, Cllr M Smith

**Also in Attendance** – Clerk to the Council (K East)

**To receive apologies for absence** – Cllr S Wilson-Higgins and Cllr M Billington was not present.

**19/402 Declarations of interest:** - Cllr M Smith declared that his land is adjacent to Hebborns which we may discuss within planning.

**19/403 To confirm the minutes of the Gosford and Water Eaton Parish Council (GWEPC) meeting held on 5<sup>th</sup> February 2019:** - It was **RESOLVED** that the minutes were signed as a true record.

**19/404 Matters Arising from the minutes of 5<sup>th</sup> February 2019:** -

(19/404.01) The clerk has amended the header so that it is smaller.

**19/405 To consider the Clerk's Report and agree actions:** - The report was received and discussed by Councillors.

**19/406 Planning matters:** -

(19/406.01) There were no further planning applications received other than those detailed in the clerks report.

(19/406.02) Cllr C Matheson attended the Cherwell Local Plan Examination hearing at Bodicote House. This parish council submitted 5 statements against the proposed unmet housing developments in advance of the examination. The clerk has placed copies of these statements on the GWEPC website. Cllr Matheson has prepared a report which has been circulated to council and will be placed on the website in due course.

(19/406.03) The clerk has arranged for Keith Fenwick from Pegasus developments to attend the April meeting.

(19/406.04) The planning committee will meet on 13<sup>th</sup> March at 7pm at Stratfield Brake to discuss the Cherwell Local Plan further. Cllr C Matheson communicated with David Peckford. The housing density and transport papers have been submitted to the inspector Paul Griffiths but have not been released for our viewing yet.

(19/406.05) Hebborns are not within our parish but KPC however a planning application has been submitted which may interest our parish. Cllr M Smith noted that Hebborns are attempting to tidy up their land and keep it secure. The nature of the machinery they are turning requires the change of use and planning that they have requested. As a parish we are not commenting directly.

(19/406.06) The clerk advised that the Oxford to Cambridge expressway meeting is open to the public on 8<sup>th</sup> March at 7pm. Cllr C Stayt will attend.



#### **19/407 Finance: -**

(19/407.01) To approve payment of cheques – It was **RESOLVED** to pay the accounts as presented below:

Clerk expenses Feb £46.12 (home office, printing, stamps / postage and stationary expenses (receipts provided)) – cheque no. 102339

Councillor Billington £200 – Chairmans allowance – cheque number 102336

Cherwell DC - £709.52, Invoice 7009112 – Stratfield Brake recharge for Jan 2019 – cheque number 102337

Cllr C Matheson – Mileage reimbursement for expenses incurred at Unmet Housing inspectorate hearing – 0.45p a mile x 16 miles each way, £57.60 – cheque number 102338

Vision ICT – website charges – legal requirement - £42.00, invoice 8841 – cheque number 102340

Oxfordshire Association of Local Councils – annual renewal £263.63, invoice G00031/2019, cheque number 102341

HMRC PAYE clerk - £195.00, cheque number 102342

PAYE clerk salary Jan, Feb without adjustment, £644.01, cheque number 102343

CA Carruthers RFO, invoice 180, £125.00, cheque number 102344

Vision ICT – annual email hosting, invoice 9111, £162.00, cheque number 102345

Vision ICT – annual web host and support, invoice 9147, £150.00, cheque number 102346

Cherwell District Council, landscape recharges Oct-Dec, invoice 7009432, £821.64, cheque number 102347

Playground supplies, invoice 5677, play area inspections, £60.00, cheque number 102348

(19/407.02) Cllr Matheson provided an update on the bank mandate. Cllr N Prestidge needs to go back to the bank to re verify his documents. Cllr C Matheson will look in to adding the RFO as an account manager with online banking.

(19/407.03) The clerk advised there is no update regarding pension registration for PAYE but that registration with HMRC is now complete. The RFO is working out any adjustments required.

#### **19/408 To receive reports from Councillors, County and Other contributors representing the Council on outside bodies and meetings: -**

(19/408.01) Cllr N Prestidge advised that the council tax has been set and letters will be sent to residents soon from CDC.

(19/408.02) Cllr C Matheson sent an email to Keith Fenwick asking why he wanted KPC involved in the Water Eaton Land developments. He advised it is to do with the hearing strategy PR99. It looks at Kidlington, Bicester and Banbury and indicates most sports are going down, not up. In the Kidlington and Kirtlington rural area it needs one more football pitch. In this instance Kidlington should actually be GWEPC.

#### **19/409 Recreational Areas Discussion:-**

(19/409.01) The clerk presented the Councillors with cost options for a resurface of Bramley Close park which needs doing. The Council **RESOLVED** to spend up to £6,000.0 at Bramley Close park in order to replace the rocker, improve the surface and fix or replace the gates.

(19/409.02) The clerk raised concerns regarding the Cromwell Way park area loan and lease. Council discussed this and agreed the loan would not be a sensible option at this time of uncertainty over land. The Council **RESOLVED** to spend £11,000.00 on the Cromwell Way recreational area from the bank



account. The clerk will ask Cllr Billington for an additional £5,000.00 from his county grant aswell. The clerk will obtain quotes for the best way to make the £11,000.00 spend.

(19/409/03) The councillors **RESOLVED** to purchase four new noticeboards for the parish – one at Miller & Carter, one at Cromwell Way Park, one outside the Gosford doctor's surgery and one at the Fairfax shops.

(19/409/04) The recreational committee will discuss Cromwell Way in further detail in April.

**19/410 Any other business: -**

(19/410.01) Cllr M Smith noted the caravan at Kings Bridge is enclosed by fencing now. **AP. The clerk will notify CDC.**

(19/410.02) Cllr M Smith noted the yellow lines at Water Eaton Lane are still a problem. It is difficult for tractors to pass with parking cars. **AP. The clerk will note this highways and will ask if any signage can be erected.** The road is too narrow for a car and tractor to pass. The verge will become damaged if this continues.

(19/410.03) Spring Newsletter needs to go out soon. The clerk will note about the parking on Water Eaton Lane within this. Suggestion to produce in A5 size this time. The clerk will arrange.

(19/410.04) Cllr N Prestidge reported pot holes on Water Eaton Lane, these have been reported but are not currently big enough to be fixed.

(19/410/05) The Spring Clean has been arranged – Councillors to promote. Details are on the website.

(19/410/06) Cllr E Walton and Cllr C Stayt would like ID cards. **AP. The clerk will arrange.** Councillors **RESOLVED** to spend up to £100 for these to be done.

*The meeting closed at 9pm*

**Action Points summary**

<u>Action</u>	<u>Who</u>	<u>By When / Status</u>
Authorise and arrange resurfacing of Bramley Close Park, fixed gates and new rocker	Clerk	
Finalise spring newsletter	ALL councillors to send any content for the spring newsletter to the clerk. Finance summary and planning updates to be added once (if) available in time.	Plan to publish end March



	Clerk will finalise ahead of publishing.	
<b>Advise CDC of Kings Bridge Caravan</b>	The clerk	ASAP
<b>Note the parked cars on Water Eaton Lane to highways and see if any signage can be erected</b>	Clerk	ASAP
<b>The clerk will obtain noticeboard costs</b>	Clerk	ASAP
<b>The clerk will order of identification cards for the councillors.</b>	Clerk	Next meeting
<b>Obtain revised Cromwell Way costs</b>	Clerk	Next meeting
<b>Finalise bank mandate update</b>	Cllr C Matheson, Cllr N Prestidge and Cllr E Walton	Ongoing