

Gosford and Water Eaton Parish Council

Minutes of the Annual meeting of the council held at Edward Field Primary School on
Tuesday 7th May 2024 at 6pm

Meeting commenced at 6pm

Councillors present: Cllr Carol Matheson, Cllr Clive Stayt, Cllr Suzanne Mclvor, Cllr Nigel Simpson, Cllr Nick Duval, Cllr Suzanne Wilson-Higgins,

To receive and accept apologies of absence from: Cllr Ian Middleton, Cllr Fiona Mawson, Cllr Merlin Smith

Other attendees: The clerk

24/398 To elect the Chairman for the year 2024/25

Cllr Suzanne Wilson-Higgins was elected as Chair.

Proposed Cllr Stayt, Seconded Cllr Matheson.

24/399 Declarations of interest: Cllr Simpson declared interest in OUFC due to his role on CDC. Cllr Mclvor declared interest in OUFC as she sits on the Friends of Stratfield Brake committee.

24/400 To elect the Vice Chairman for the year 2024/25

Cllr Clive Stayt was elected as Vice Chair for the year 2024/25.

Proposed Cllr Wilson-Higgins, Seconded Cllr Simpson

24/401 Public Participation: None

24/402 To confirm the minutes of the previous council meeting on 5th March 2024

It was RESOLVED to approve the minutes of the meeting on 5th March 2024.

Proposed C Matheson, Seconded S Mclvor

(To note – there was no April meeting)

24/403 Update on progress and matters arising from the minutes held on 5th March 2024: Nothing that is not covered further in the agenda.

Bus stop at back of Sainsburys is in progress of repair.

24/404 Reports

No questions from clerk's report.

The parish newsletter delivery took longer than anticipated.

24/405 Financial Matters

(24/405.01) It was **RESOLVED** to approve the payments as detailed in the clerk's report (detailed below). Payments are made via online banking with Unity bank which is now in place.

Finance committee receive copies of the invoices to review ahead of the meeting.

Statutory payments were already authorised and have been paid via standing order.

Statutory salaries, HMRC, pensions already approved and set up – All to be made via online banking. These are set up by the RFO to be clicked in the approvals list.

Clerks office expenses

March and April 2024 £99.20

Rialtas business solutions – account software £230.40

Cherwell DC invoices - £3,737.51

OCC – 2024 playground rent - £814

£confidential relates to payroll figures – these figures are shared with councillors. They are approved annually.

(24/405.02) It was Resolved to approve the annual governance statements and respond accordingly.

(24/405.03) It was Resolved to confirm the figures in the AGAR and sign.

24/406 Planning:

23/01233/OUT – Bellway Homes (PR6a) – this is on July CDC agenda for Planning Committee.

The council have asked Bellway to attend a meeting when details are clearer. We have previously commented on this application.

24/00676/F – 271 Oxford Road, single storey extension. No objection or comment.

24/407 To consider and adopt a communication policy for this council

We already have a code of conduct – Councillors should remind themselves of this – it is on the website.

The Chair reminded councillors that if they speak or publish anything then a reminder that this should be published in personal capacity (and not councillor) unless you are publishing in official capacity agreed by council.

24/408 Items for information and next agenda only.

A resident advised to Councillor Matheson that there is some anti-social behaviour behind the sports centre. Residents are encouraged to report this to the Thames Valley Police.

24/409 Date of the next full council meeting – 4th June 2024 - 7pm West Kidlington Primary School.

Meeting ends 6.35pm