



Gosford and Water Eaton Parish Council

Meeting of the meeting held at West Kidlington School on Tuesday 7th February 2023 at 7pm

MINUTES OF THE MEETING

Meeting commenced 19.00

Councillors Present – Cllr Clive Stayt, Cllr Merlin Smith, Cllr Carol Matheson, Cllr Suzanne Wilson-Higgins (Vice Chair), Cllr Nigel Simpson, Cllr Nick Duval, Cllr Fiona Mawson (DC)

Also in Attendance – Clerk to the Council (K East), 4 members of the public

To receive apologies for absence (accepted apologies) – Cllr Neil Prestidge, Cllr Ian Middleton

No Declarations of interest.

23/265 Declarations of interest: Cllr C Stayt notes he is a member of the Woodland Trust.

23/266 To confirm the minutes of the previous council meeting held on 10th January 2023

The minutes of the meeting on 10th January 2023 were approved and no matters arising.

23/267 Update on progress from the minutes held in on 10th January 2023 and Matters Arising

O UFC - Triangle being pursued by the football club – not Stratfield Brake. It is now in the hands of OCC and clubs to look at next steps.

An order has been placed for replacement playground at Bramley Close.

Yellow Lines – Water Eaton – we continue to wait for drawings from OCC with proposal.

23/268 Reports

(23/268.01) To receive reports from District and County Councillors

Cllr Ian Middleton circulated his report to councillors ahead of the meeting via email.

Cllr Fiona Mawson – met with previous clerk Carl regarding site next to Hebborns. Land is owned by OCC – OCC are investigating.

Cllr Fiona Mawson – air quality bad at Bramley Close – she has raised to OCC again.

Cllr Nigel Simpson – Budgets meetings at OCC in progress.

Cllr Nigel Simpson – asking OCC / District if S106 can be used towards solar energy at all.

Cllr C Stayt – Traffic advisory meeting noted poor bus service, shortage of drivers and unsupported services.

23/269 Financial Matters

(23/268.01) The RFO sent a detailed finance report to councillors ahead of the meeting for review. It was **RESOLVED** to approve the finance reports.

(23/269.02) It was **RESOLVED** to approve the payments as detailed in the clerk's report (also listed below). Payments are made via cheque on this occasion.



Clerk Payroll	£		102650
VOID CHEQUE	confidential		102651
RFO payroll	£		102652
HMRC PAYE	confidential		102653
Oxfordshire County Council Pension Fund	£		102654
	163.56		
	454.11		
Cherwell District Council	£	VARIOUS INVOICES	102655
	5,097.40		
Clerks expenses	£		102656
West Kidlington Friends	59.95		
	£		102657
	58.00		

Finance committee councillors receive copies of the invoices to review ahead of the meeting.

£Confidential relates to payroll figures – these figures are shared with councillors.

(23/269.03) The RFO has no further update regarding moving to Unity bank. Paperwork has been submitted and this is in progress. Cllr Stayt is required to transfer all savings funds into the current account.

23/270 Planning Applications

(23/270.01) None

23/271 Policy Review

(23/271.01)

Councillors reviewed and approved the Asset Risk Register 2023
Councillors reviewed, approved and re-adopted the Standing Orders
Councillors reviewed, approved and re-adopted the Code of Conduct
Councillors reviewed, approved and re-adopted the Councillor expenses policy
Councillors, reviewed and re-adopted the Internal Financial Controls policy
Councillors, reviewed and and re-adopted the parish Risk Assessment

23/272 Parish Matters

Water Eaton Lights – they need synching, reported on fix my street.

23/273 Items for information or next agenda only

Reminder that voter ID required to vote, elections are soon.

23/274 Date of the next full council meeting – 7th March 2023

Meeting ends 8:15pm