



Gosford and Water Eaton Parish Council

Meeting held at St Johns Church, Kidlington on Tuesday 6th July 2021 at 7.15pm

MINUTES OF THE MEETING

Meeting commenced 19.15

Councillors Present –Cllr Carol Matheson, Cllr Nigel Simpson, Cllr Suzanne Wilson-Higgins (Vice Chair), Cllr Merlin Smith, Cllr Clive Stayt (Chair), Cllr Neil Prestidge

Also in Attendance – Clerk to the Council (K East),

To receive apologies for absence –Cllr Ian Middleton,

No Declarations of interest.

21/139 Declarations of interest: none

21/140 Public Participation

None.

21/141 To confirm the minutes of the previous council meeting held on 1st June 2021

It was **RESOLVED** to approve the minutes of the previous council meeting held on 1st June 2021.

21/142 Update on progress from the minutes held on 1st June 2021

(21/142.01) The yellow lines at Water Eaton Lane have completed consultation, we should hear more by end August.

(21/142/02) We do not know if our grant request to CDC regarding bench funding has been successful but it is in progress.

21/143 To receive reports from District or County Councillors

(21/143.01) Cllr Ian Middleton sent a report ahead of the meeting. Ian attended the last airport liaison meeting. The clerk will circulate the minutes of that meeting to councillors.

(21/143/02) Cllr N Simpson: Now 946 Covid cases in Oxford. Mostly under 30s; OCC Council meetings have resumed at Spice Ball Centre, Banbury; Sandy Lane is closing for 4 days for resurfacing.

21/144 Financial Matters

(21/144.01) It was **RESOLVED** to approve the payments as detailed in the clerk's report (also listed below). These will be made via online bank transfer.

Clerk Payroll	£ Confidential		
RFO payroll	£ Confidential		
Oxfordshire County Council Pension Fund	£ 370.37		
HMRC PAYE	£ 100.89		
Playground Supplies Ltd	£ 60.00	invoice 6022	playground inspections



Ady Podbery	£ 306.00	Invoice 4066	May inspections
Jane Olds auditor	£ 190.00	invoice jo133	internal audit
clerks expenses June 21	£ 92.35		includes ICO £40 fee

£Confidential relates to payroll figures – these figures are shared with councillors.

(21/144.02) It was **RESOLVED** to approve the financial reports (circulated ahead of the meeting)

(21/144.03) Councillors consider and **RESOLVED** to approve the grant request of £500 to the Oxfordshire Play Association. This payment will be added to the payment run this month.

(21/144/04) Councillors **RESOLVED** to approve the internal auditor report and will consider the recommendations. Councillors reviewed the effectiveness and felt the audit went well.

21/145 Planning Applications

(21/145.01) There was no objection to application 21/01519/CLUP

- (i) Proposed update to Oxfordshire County Council's Local List of Information Requirements for validation of planning and related applications. It is a statutory requirement to update this list at least every two years. No major changes are proposed to the items which feature on the list. The changes and updates relate to the supporting text. Annex 1 to this letter sets out what the proposed changes are. The draft updated Local List can be viewed on the County Council's planning applications website at the link below. The consultation period will run until **8 July 2021**.

<https://myeplanning2.oxfordshire.gov.uk/Planning/Display/LL.0073/21?cuuid=88E60F27-1FFF-4A2C-9F11-4E5F6A03BB6D>

The current Local List can also be viewed on the website for comparison. Comments on the draft updated Local List can be made via the online facility on the planning applications website, or by e-mail to mary.hudson@oxfordshire.gov.uk

- (ii) Application Number: [21/01914/F](#)
Proposal: Two Storey rear extension, The Hive Cottage, 72 Water Eaton Lane, (Mr Mark Kneafsey)

There was no objection to application 21/01914/F

- (iii) Application Number: [21/01907/F](#)

Proposal: 225 Oxford Road, Kidlington – Erection of a single storey garden office to the rear of the existing detached garage outbuilding.

Considered in advance of meeting due to deadline – no comment



21/146 Planning Working Group

(21/146/01) We plan to meet September 21st as the next working group meeting, if required. To be confirmed.

21/147 Policy Review

(21/147/01) Councillors **RESOLVED** to approve the Asset Risk Register 2021.

21/148 Parish Matters

(21/148/01) Cllr N Simpson – has raised issues regarding Gosford Hill school improvements. The school is part of the River Learning Trust. There is no money available at the moment to significantly improve the school.

(21/148/02) Trees at Cleveland Close are of concern. A tree surgeon has been and looked at them and has advised cutting them back. OCC are visiting this week. The land is not owned by CDC, the Parish Council or OCC. We suspect it is unregistered. The clerk is pushing OCC to cover the cost of this work and to action it. Cllr N Simpson will also speak with OCC. This is urgent.

(21/135/03) Stratfield Brake is now fully under CDC control. We continue to contribute at the moment as per the terms of our contract.

21/149 Reports

No further reports

21/150 Items for information or next agenda only

(21/150.01) Discuss if we want to adopt / claim Whiteland (unregistered land) within the parish.

21/151 Date of the next full council meeting is Tuesday 3rd August 2021 – Stratfield Brake 7pm (outside meeting)

Meeting closed 8.05pm