



Gosford and Water Eaton Parish Council

Meeting held VIRTUALLY (due to Covid 19 restrictions) on Tuesday 1st June 2021 at 7.00pm

MINUTES OF THE MEETING

Meeting commenced 19.00

Councillors Present –Cllr Carol Matheson, Cllr Nigel Simpson, Cllr Suzanne Wilson-Higgins (Vice Chair), Cllr Merlin Smith

Also in Attendance – Clerk to the Council (K East),

To receive apologies for absence –Cllr Ian Middleton, Cllr Clive Stayt, Cllr Neil Prestidge

No Declarations of interest.

21/124 Declarations of interest: none

21/125 Public Participation

None.

21/126 To confirm the minutes of the previous council meeting held on 4th May 2021

It was **RESOLVED** to approve the minutes of the previous council meeting held on 4th May 2021.

21/127 Update on progress from the minutes held on 4th May 2021

No updates here.

21/128 To receive reports from District or County Councillors

(21/128.01) Cllr N Simpson (County Council) – coalition between labour, liberal democrats and greens leading Oxfordshire County Council. Cllr N Simpson will meet Cllr Middleton (lots of cross over) and will look at what needs doing. Look at considering 20mph road limits. Will also push re. yellow lines Cllr N Simpson will acknowledge support of the yellow line consultation regarding yellow lines at Water Eaton Lane.

21/129 Financial Matters

(21/129.01) It was **RESOLVED** to approve the payments as detailed in the clerk's report (also listed below). These will be made via online bank transfer.

Clerk Payroll	£ confidential	
RFO payroll	£ confidential	
Oxfordshire County Council Pension Fund	£ 370.37	
HMRC PAYE	£ 100.89	
Cherwell District Council	£ 1,981.68	Landscape recharge Jan to March
Ady Podbery	£ 258.00	Litter picking and emptying bins to end april 21



Clerk expenses – May 21	£ 50.55	Home office, printing, telephone
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£Confidential relates to payroll figures – these figures are shared with councillors.

(21/129.02) It was confirmed by Cllr C Matheson confirmed that the Precept 1st payment has been received from Cherwell District Council.

(21/129.03) It was **RESOLVED** to approve the Annual Governance Statement 2020/21 and the figures in the Annual Statement and Accountability Return 2020/21.

21/130 Planning Applications

(21/130.01) There was no objection to application 21/01519/CLUP

(i) Application Number: [21/01519/CLUP](#)

Proposal: Dairy Barn Water Eaton Lane Gosford OX5 2FF, Certificate of Lawfulness of Proposed Development for a garden room / office

(21/130.02) There was no comment to application 21/01714/DISC

(ii) Application Number: [21/01714/DISC](#)

Proposal: 281 Oxford Road Kidlington OX5 2PD, Discharge of Conditions 4 (colour of render & windows) & 6 (car parking provision) of 20/02294/F

(21/130.03) There was no objection to application 21/00982/F

(iii) Application Number: [21/00982/F](#)

Proposal: 41 Hampden Drive Kidlington OX5 2LT, To demolish attached garage and erect a single storey front and side extension, additional parking space to front garden and extended dropped kerb (re-submission of 20/02134/F)

21/131 Planning Working Group

(21/131/01) We await further information before we can set a date for the next planning working group. We anticipate a public reply at the end of the June following the hearing. We therefore plan to meet in July. 20th July is pencilled in as the next working group meeting, to be confirmed.

(21/131.02) Cllr S Wilson-Higgins – the archaeology inspection on the build areas has been completed.

21/132 ROSPA Play Area Inspections / Bi-monthly Play Area Inspections

(21/132/01) Councillors considered and **RESOLVED** to approve the order for the ROSPA play area annual inspections at £137 plus VAT per play area (2 play areas – Cromwell Way and Bramley Close). The clerk will confirm the bookings.

(21/132/02) It was **RESOLVED** to agree that the bi-monthly play area inspections at £60 each should continue to take place for the remainder of this financial year.



21/134 Policy Review

- (21/134/01) Councillors **RESOLVED** to re-adopt the Standing Orders.
- (21/134/02) Councillors **RESOLVED** to re-adopt the Code of Conduct.
- (21/134/03) Councillors **RESOLVED** to re-adopt the Councillor expenses policy.
- (21/134/04) Councillors **RESOLVED** to adopt the Internal Financial Controls policy.
- (21/132/05) Councillors **RESOLVED** to re-adopt the Parish Risk Assessment.
- (21/132/06) Councillors **RESOLVED** to re-adopt the Financial risk assessment.
- (21/134/07) Councillors **RESOLVED** to adopt the GDPR policy
- (21/134/08) Councillors **RESOLVED** to adopt the Website privacy notice and website accessibility statement.
- (21/134/09) Councillors **RESOLVED** to adopt the freedom of information policy.

21/135 Parish Matters

- (21/135/01) Councillors **RESOLVED** to approve the purchase of 3 x Forest saver benches at £408 each.
- (21/135/02) Councillors **RESOLVED** to approve the purchase of 2 x darker green noticeboard at £840 each
(To be positioned at Miller & Carter and by the GP Surgery)
- (21/135/03) Councillors **RESOLVED** to approve the installation of the benches and noticeboard at a cost of up to £150 per item.

The clerk has contacted Cherwell District Council for consideration of a grant for the 3 benches. We will know if this is successful mid-July. The order for the items will not be placed until we hear the outcome of the CDC grant.

21/136 Reports

- (21/136/01) Cllr Nigel Simpson: K5 park run will be held at West Kidlington School.
- (21/137/02) Cllr Nigel Simpson: St Johns children's day centre is reopening soon; this helps many young families in the parish.
- (21/137/03) Cllr Nigel Simpson is assisting driving the delivery van for Cherwell Larder. At the peak the larder has served over 1000 families. Anyone can attend the larder.
- (21/137/04) No questions arising from the clerk's report.
- (21/137/05) Councillors will review the planning status for the Oxfords Unmet Housing application following the hearing, this will be added to the agenda for the next meeting.

21/137 Items for information or next agenda only

None

21/138 Date of the next full council meeting is 6th July at 7.15pm (Face to Face) Venue tbc.

Meeting closed 8.15pm