

# Gosford and Water Eaton Parish Council

## Risk Assessment for Parish – GENERAL (Reviewed June 2021 – reviewed annually)

Risk Assessment Table

HAZARD	RISK	CONTROLS	MEASURES TO REDUCE EFFECT IN THE EVENT OF AN ACCIDENT		
<b>Broken glass, sharp/rusty edges</b>	Cuts & infections	<ul style="list-style-type: none"> <li>Gloves to be worn at all times if clearing up.</li> <li>Use litter grabbers to pick up sharp litter.</li> <li>If in doubt don't pick up</li> <li></li> </ul>	Seek medical attention where appropriate. Thoroughly wash any cuts or abrasions as soon as possible, however minor.		
<b>Needles</b>	Cuts & infections	<ul style="list-style-type: none"> <li>Leave alone; tell the District Council for removal,</li> </ul>	Seek medical attention where appropriate.		
<b>Heavy/awkward to handle rubbish</b>	Pulled muscles & strains	<ul style="list-style-type: none"> <li>Do not remove - if too heavy to handle leave the object in place and request District Council to remove.</li> </ul>	Stop immediately if suffering any pain or discomfort. Seek medical attention if the pain, suffering etc. continues.		
<b>Batteries, asbestos &amp; miscellaneous chemicals</b>	Potentially dangerous depending on condition	<ul style="list-style-type: none"> <li>Do not approach or remove any potentially hazardous waste.</li> <li>Report to the District Council for disposal,</li> </ul>	Seek medical attention if exposed to pesticides, insecticides or other chemicals – record any label details.		
<b>Ground conditions</b>	Sprains, muscle damage & broken bones.	<ul style="list-style-type: none"> <li>Avoid dangerous areas and choose the safest possible route over difficult ground.</li> <li>Wear suitable footwear when out.</li> </ul>	Thoroughly wash any cuts or abrasions as soon as possible, however minor. Seek medical attention for any serious cuts, bruises or strains.		
<b>Highways vehicles, bicycles, plant and machinery</b>	Collision with moving traffic.	<ul style="list-style-type: none"> <li>Avoid close proximity to traffic if possible.</li> <li>Stay off dual carriage ways / busy roads</li> <li>Be alert to the potential presence of agricultural machinery.</li> <li>Wear high visibility clothing if necessary.</li> <li>Do not work on the roadside if the speed limit is 40mph or over.</li> <li>Be aware of the vehicles</li> <li>Keep a look out.</li> </ul>	Seek medical attention in the event of injury.		
<b>People, lone working</b>	Physical or verbal assault	<ul style="list-style-type: none"> <li>Be aware of aggressive and difficult people.</li> <li>Withdraw rather than face conflict.</li> <li>No members of public to clerks / RFOs home address.</li> <li>Clerk to have mobile phone (not personal number)</li> <li>.</li> </ul>	Seek medical attention following any assault / injury. Report the incident to the Police non emergency phone number 0151-709-6010, if an emergency call 999.		
<b>People – Home Office</b>	Back strains, fatigue	<ul style="list-style-type: none"> <li>Ensure breaks are taken appropriately.</li> <li>Ensure carry out a working space assessment regularly (at least every six months) to ensure seat and desk are appropriate.</li> <li>Ensure work in good lighting.</li> </ul>	Seek medical attention if appropriate. Report to council if desk / chair is not appropriate or is causing an issue.		
<b>Animals – Domestic, wild &amp; farm</b>	Lymes Disease carried by animal ticks & bites/scratches from animals	<ul style="list-style-type: none"> <li>Be aware of loose dogs.</li> <li>Avoid contact with animals.</li> <li>Avoid contact with animal faeces.</li> </ul>	Seek medical attention as soon as possible after being bitten or scratched. Wash hands immediately after contact with faeces. Avoid touching eyes or mouth.		
<b>Waterside diseases</b>	Weil's Disease from rat's urine	<ul style="list-style-type: none"> <li>Do not touch dead animals.</li> <li>Avoid getting hands wet in rivers, ponds or canals.</li> </ul>	Seek medical attention where appropriate. Thoroughly wash any cuts or abrasions as soon as possible, however minor		
<b>Dog faeces</b>	Toxocara canis	<ul style="list-style-type: none"> <li>Do not touch dog faeces.</li> <li>Always wear gloves and use a shovel when removing dog faeces.</li> </ul>	Thoroughly wash your hands. Thoroughly wash any cuts or abrasions as soon as possible, however minor. Seek medical attention where appropriate.		

<b>Weather Eg Thunder storms</b>	Various health issues	<ul style="list-style-type: none"> <li>• Don't do a litter pick up in bad weather conditions.</li> <li>• Avoid working in extreme conditions.</li> <li>• Dress for weather and your route &amp; carry additional clothing.</li> <li>•</li> </ul>	Seek medical attention where appropriate.		
<b>Electric fences</b>	Electrocution	<ul style="list-style-type: none"> <li>• Always assume electric fences are live.</li> <li>• Warn volunteers not to touch electric fences</li> </ul>	Seek medical attention where appropriate.		
<b>Electric</b>	Electrocution	<ul style="list-style-type: none"> <li>• PC to be PAT tested annually</li> <li>• Home office to be checked regularly for safety by clerk</li> <li>• Do not use if electric issue</li> </ul>	Seek medical attention where appropriate.		
<b>Water, marshes, bogs</b>	Hypothermia, drowning.	<ul style="list-style-type: none"> <li>• Avoid banks, especially if they appear unstable. Always work in pairs if close to water.</li> <li>• Shower and change into warm dry clothing if immersed.</li> <li>• Adults should be cautious &amp; non-swimmer must not litter pick near water</li> </ul>	Seek medical attention where appropriate.		
<b>Hedges, fences, walls, ditches</b>		<ul style="list-style-type: none"> <li>• Take care when climbing stiles particularly in wet weather.</li> <li>• Avoid climbing walls, ditches and fences.</li> <li>• Stay within the nominated location.</li> </ul>			
<b>Tools, equipment</b>		<ul style="list-style-type: none"> <li>• Must be shown how to use equipment if appropriate.</li> <li>• Allow sufficient working area for the correct and safe use of the tool.</li> <li>• Use appropriate protection</li> <li>• First aid training.</li> <li>• Have first aid kit available.</li> <li>• Use the equipment provided and as instructed.</li> </ul>	Seek medical attention in the event of injury.		
<b>Trees, shrubs</b>	Trips, cuts & eye pokes	<ul style="list-style-type: none"> <li>• Be alert to the risks and keep a look out for hazards.</li> <li>• Be aware of low hanging branches and exposed tree and shrub roots.</li> </ul>	Seek medical attention in the event of injury.		
<b>Irritants, dangerous plants</b>	Poisoning, skin irritations or allergic reactions	<ul style="list-style-type: none"> <li>• Wear the gloves provided.</li> <li>• Beware of dangerous plants and possible adverse reactions.</li> <li>• Wash thoroughly on completion of such operations.</li> </ul>	Seek medical attention for unusual or suspicious symptoms after contact with vegetation.		